Instructions for Preparing a Medinfo 2015 Workshop Proposal ← 14pt, bold

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Abstract and Objective← 10pt, Times bold

The abstract should be clear, descriptive and less than 250 words in length. It should provide a brief introduction to the workshop and its learning objectives. Abstracts are written in 10 pt Times Italic.

Keywords[1]: ← 10pt, Times italics

Instructions for a Medinfo workshop, Medinfo 2013.

Workshop description

This author kit is designed to assist you in preparing your submission. A template in Microsoft Word is available on the Medinfo 2013 World Wide Web server at http://www.medinfo2013.dk. This example provides all the information you require to comply with the Medinfo 2013 submission standards for workshops.

The official language of the Medinfo 2013 Congress in Copenhagen, Denmark is English. Values should be in *International System* units.

To ensure that the greatest opportunity for participation in Medinfo 2013 is made available to researchers and institutions, authors may appear in multiple submissions but may have only ONE submission per category considered where they are the primary or first author.

The workshop submissions should include

General topics - describing the aim and scientific content of the workshop

Workshop structure and arguments – describing how the workshop will be organized

Specific educational goals - describing the dissemination goals of the workshop

Expected attendees – describing to whom the workshop is devoted

Submissions will be evaluated on the anticipated educational and participant benefits, presenters' qualifications/credentials and on audience engagement strategies proposed.

Workshop speakers ← 12pt, Times bold

Please include

• The names, academic degree(s), affiliations, and locations (city, state, and country, if international) of the workshop organizer and all participants

Document length restrictions

Workshop submissions are limited to **three pages** of two-column format as in this document.

Deadlines

Workshops conforming to these guidelines must be submitted electronically through the Medinfo 2013 Web site by 10 January 2013.

First authors of workshop submissions will be notified by Mid-March 2013 of acceptance or rejection.

Workshops submissions should be prepared as Microsoft Word .doc files and should be submitted online according to the instructions available on the Medinfo 2013 web site at:

http://www.medinfo2013.dk/

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[1] Keywords should, preferably, be drawn from the MeSH thesaurus